

Thurlestone Parish Hall Committee
Meeting Minutes

Monday 24 June 2024, 4.30pm

Present:

Alison Daily	Vice Chair	Jo May	Friend of the Parish Hall
Karen Barker	Secretary	Caro Mellor	Friend of the Parish Hall
Paul Martin	Maintenance		

	Agenda Item	Action															
1.	<p>Apologies for Absence</p> <p>Apologies were received from:</p> <table style="width: 100%; border: none; margin-top: 10px;"> <tr> <td style="width: 25%;">Sian Hodges</td> <td style="width: 25%;">Parochial Church</td> <td style="width: 25%;">Lisa White</td> <td style="width: 25%;">Treasurer / Bridge</td> </tr> <tr> <td>Ingrid French</td> <td>Bookings Clerk</td> <td>Chris White</td> <td>Maintenance</td> </tr> <tr> <td>Matt Bright</td> <td>Friend of the Parish Hall</td> <td>Katie Coombe</td> <td>Thurlestone School</td> </tr> </table>	Sian Hodges	Parochial Church	Lisa White	Treasurer / Bridge	Ingrid French	Bookings Clerk	Chris White	Maintenance	Matt Bright	Friend of the Parish Hall	Katie Coombe	Thurlestone School				
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2.	<p>Minutes of previous meeting</p> <p>The minutes of the meeting held on Monday 13 May 2024 were agreed and signed.</p> <p>Matters arising from the minutes:</p>																
3.	<p>Action Log</p> <p>See action log for updates and new actions.</p>																
4.	<p>Events</p> <p>Open Gardens</p> <p>Fantastic job and wonderful day, especially Anna. Everyone thoroughly enjoyed it. Thank you to everyone for their help.</p> <p>A suggestions from Caro and Anna for next time is to hold the plant sale at the hall as some people attended Sue's just for the plant sale. Holding it at the hall may encourage further sales of tea and cake.</p> <p>There was also some feedback that some attendees didn't realise tickets could be purchased at the gardens. Posters to be updated for next time.</p> <p>Takings on the day were £1,551.60:</p> <table style="width: 100%; border: none; margin-top: 10px;"> <tr> <td style="width: 60%;">Ticket Sales - 172 tickets @ £5</td> <td style="width: 10%; text-align: right;">=</td> <td style="width: 30%; text-align: right;">£ 860.00</td> </tr> <tr> <td>Tea and Cake - 84 sold</td> <td style="text-align: right;">=</td> <td style="text-align: right;">£ 210.00</td> </tr> <tr> <td>Plant Sale</td> <td style="text-align: right;">=</td> <td style="text-align: right;">£ 369.00</td> </tr> <tr> <td>Sale of Golf Balls</td> <td style="text-align: right;">=</td> <td style="text-align: right;">£ 43.00</td> </tr> <tr> <td>Donations</td> <td style="text-align: right;">=</td> <td style="text-align: right;">£ 69.60</td> </tr> </table>	Ticket Sales - 172 tickets @ £5	=	£ 860.00	Tea and Cake - 84 sold	=	£ 210.00	Plant Sale	=	£ 369.00	Sale of Golf Balls	=	£ 43.00	Donations	=	£ 69.60	Karen
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Beer & Boules

6th July clashes with the first weekend of Rockbox in Thurlestone and the Bantham Swoosh and Boomerang. Do we move the date to the 13th July?
 All agreed to move the event to the 13th July. Any beer left over can then be sold on the Sunday for the Wimbledon Men's Final streaming.

Karen to amend posters and social media advertising advising of the new date.
 Karen to amend or purchase new licence
 Karen to organise Salcombe brewery pale ale and Pimms for the bar.
 Alison to organise food – bread, cheese and pate

Karen
 Karen
 Karen
 Alison

If there is bad weather on the day we will have Kurling and Skittles inside the main hall.

Wimbledon Men's Final - 14 July

Streaming only with advertising to include BYO food and drink. Any beer and food left over from Beer & Boules to be sold during streaming.
 Karen to organise advertising & licence
 Doors open 1pm match at 2pm

Karen

Family Fun - 20 Aug

Fish and chip van will be available on the day.
 Games – Paul has made a new game with the potential for a second one.
 Final decision on games to be made at the August meeting.
 Email to be sent out asking for volunteers to help on the day.

Alison

Last Night of the Proms -

Decide nearer the time whether to stream the event. Will depend on the theme of the music and if there is enough interest. We can run a bar as a fund raising opportunity if the event goes ahead.
 Doors 6.30pm start 7pm

Posters to be done for upcoming events to go into the next edition of Village Voice.

Karen

5. Maintenance Report

See maintenance log for full details, updates and new actions.

Items:

12	Needs weeding again
31	Two quotes received 1 x £1,745 and 1 x £2,500 Do we want the skirting done? Yes in main hall, not in Yeo room
17	Awaiting date
20	Ongoing
41	To be scheduled for quiet time in August. Chris and Paul to do the work.
33	Ongoing
35	Ongoing – not a straightforward job
38	Exploring best solution and cost/effort trade off
39	Rainwater gullies are blocked – no progress to date

6.	<p>AOB</p> <p>Lisa sent out the finance report for everyone to review. No questions on the content.</p> <p>Sian has asked if the church could borrow the Hall SumUp machines for the fete on Saturday 20th July. Agreed.</p> <p>Jo and Caro had trouble opening the Action Log on Sync. Action Log to be saved as a pdf for future meetings.</p>	Karen

The meeting closed at 17.12pm.

Next Meeting	
Monday 12 August 2024 @ 4.30pm	Yeo Room

Signed.....
Date.....

Vice Chair