

Date: 1st July 2024	Venue & Time: Thurlestone Parish Hall, 19.30 hrs	
<u>Present:</u> Cllr Gill Stone (in the Chair) Cllr Nigel Hadaway Cllr David Smyth Cllr Eric Palmer Cllr Mike Hodges	<u>In Attendance:</u> SHDC Cllr Mark Long Helen Leather (Parish Clerk) Parishioners/guests: 7	<u>Apologies:</u> Cllr Rosa Lewis DCC Cllr Rufus Gilbert Cllr Adam Ryan Carter

REPORT IT:

Potholes: Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roads-and-transport/report-a-problem/report-a-pothole/report-a-pothole-form/>

To report: Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

<https://www.southhams.gov.uk/report-it>

It takes two minutes to report a problem, please help keep our community beautiful.

297. OPEN FORUM

Cllr Stone welcomed everyone and updated the meeting on Cllr Lewis, who has been on sick leave. Cllr Stone was pleased to announce that Cllr Lewis would be returning in August. Cllr Stone then introduced the 15 minute Open Forum Session and reminded all present that during the open forum the Council is only allowed to take decisions on topics publicised on the agenda and on questions submitted in advance. She then asked if any members of the public wanted to speak.

A member of the public - M - introduced herself and informed the meeting that she Speaker 3 that she worked for the Bantham Estate and they have been working with the AONB to try and improve access to the land, and they have recently acquired a beach wheelchair which will be available to the public for free for the summer. The estate has also started doing free school visits, any schools wishing to visit should contact the estate office.

Cllr Smyth asked M if the stile on the Bantham estate had been reinstated and M replied it had been done that afternoon.

Ellie and Eric Stidston from Court Park Farm in Thurlestone introduced themselves and told the meeting about a concept they are working on, and to invite members of the public to a public consultation on the plan on Thursday, 11th July in the Village Hall. They have been working on the concept since 2018 and worked closely with the Neighbourhood Plan on the concept, which is to build a farm shop in the parish. Ellie and Eric will be in the Village Hall from 2.30 pm until 7.00 pm to meet with parishioners and share their plans. They have spoken to the Village shop who are happy that they go ahead.

A member of the public told the meeting he was glad that some of the pot holes had been filled in on one side of the road from Wrangaton Cross, but not both sides.

298 COUNTY COUNCILLOR & DISTRICT COUNCILLOR REPORTS.

Email Cllr Rufus Gilbert: rufus.Gilbert@devon.gov.uk

Email Cllr Samantha Dennis: samantha.dennis@swdevon.gov.uk

Email Cllr Mark Long: cllr.mark.long@southhams.gov.uk

District Council

District Cllr Mark Long reminded the meeting that waste collection was now into the seasonal set up for the summer. There is increased collections of waste bins, dog bins and consistent beach collections which will hopefully reduce the build up of waste and they are also looking into later collections as well. He will be reviewing the summer schedules with the officers this week. Localities officers are doing what they would normally do, checking the area and clearing issues as they arise, not just taking photographs and reporting but keeping a close eye on their areas of responsibility. There are still some problems with waste bins, including dog bins having large bags of rubbish pushed into them. Dumping of bags like that beside bins is fly tipping and if Localities Officers do see it happening they will take action. Please report full bins on the District Council Website - <https://www.southhams.gov.uk/report> - it but also please report to Cllr Long or Cllr Dennis about any problems areas. Cllr Long has had a number of complaints have increased in dog fouling in the area. It's important to remind people to bag it, bin it or take it home. Cllr Long has asked the Localities Officers when they're out and about to pay particular attention to this.

Regarding parking fine issues in the car park beyond the golf course, (South Milton Parish) and people using the Ringo app they are no longer the operator. The new operator did agree to reduce the fines for anybody that contacted from £60 down to £20 for two months. They are working with Premier Park to get the Ringo app removed from the mapping system.

Cllr Long has received comments about the pre-application planning process and confusion over it. The District Council's planning pre-application services is a paid for scheme, with a scale of charges. Information is required to be submitted, such as the location plan, plan sketching the proposed development, and photographs which puts the development into context. It's aimed at giving applicants, architects and developers clear advice about whether the Council would be likely to support a proposal, and it's important to note this is just the provision of advice. It's not an approval service. All advice is given without prejudice to any decision that the Council may make on any subsequent application that comes in. Following any pre application inquiry if a planning application is subsequently on the site, the preapplication is usually made available for public inspection on the planning application web page, and this would include any response from Council.

There is in addition a Duty Planner service, which is a 15 minute appointment with one of either the development management under the planning officers or Heritage Officer by telephone. No legal advice is provided and it cannot be considered to constitute either pre application advice or if confirmation of planning permission is not required on behalf of the local authority. It's just general advice and clarification. All the information is available on the website. <https://www.southhams.gov.uk/planning/planning-applications>

County Councillor Report

In his absence Cllr Gilbert had sent in an email about relevant issues. Adam Keay from Devon Highways had met with Cllr Palmer regarding the drainage. Cllr Gilbert will be discussing this with Mr Keay. Mr Keay has also completed the speed monitoring and seemingly only one of the four areas may have an issue. He had also emailed the Clerk about P3 funding for footpaths which has not yet been distributed by Devon CC.

299. APOLOGIES

Apologies were received from Cllr Rufus Gilbert, Cllr Rosa Lewis and Cllr Adam Ryan-Carter

300. MINUTES

The minutes of the meeting held on 3rd June 2024 were approved, and signed and initialled by the Chair.

301. DECLARATIONS OF INTEREST

None were received.

302. CLERK'S REPORT

The clerk had circulated a report detailing the website and email move to a gov. uk domain. She is still awaiting some quote before the full costings can be put towards the council and a provider is chosen.

Cllr Hodges stated that it is important to understand exactly what service is needed and what each provider is proposing. It is important not to pay for certain website services which we don't need.

303. COUNCILLOR REPORTS ON AREAS OF RESPONSIBILITY

Cllr Smyth

Parking in the Parish. He has been in touch with Cllr Gilbert, who will instruct Enforcement Officers to attend all three areas of concern, particularly Thurlestone. As far as the yellow lines in Bantham are concerned it has to be discussed with Mr Keay from Devon CC and can take up to two years to authorise.

Cllr Smyth is meeting Jon Boyd, Public Rights of Way Officer from Devon CC on 12th July and will be walking the footpaths with him. Cllr Palmer will also be attending as will GG who has been so helpful with footpath monitoring in the past. Cllr Hodges mentioned that PM should also like to be involved with footpath monitoring as he has been so helpful in the past. Cllr Smyth agreed to contact him.

The stile in Bantham has been restored as mentioned previously.

Cllr Palmer.

Cllr Palmer spoke about parking in the lane by the side of the church in Thurlestone. The lane is owned by the Bantham estate, but a homeowner had complained to Cllr Palmer as visitors had been parking in the lane, removing the stones which prevent parking, and making access to the houses along the lane difficult.

Cllr Palmer updated the meeting on the Storge of Blue Bins. Councillors were delighted that the blue bin storge at the Thurlestone Hotel staff headquarters had been completed. It was noted that there had been some technical issues regarding the receipt of emails but Councillors wanted to pass on their thanks and appreciation to Tim Hassell from the Thurlestone Hotel for organising and overseeing the work.

Cllr Hadaway.

School funding playground update. No further news. Awaiting quotes for replacement equipment and fundraising ideas.

Speed Limits. Adam Key from DCC had carried out 4 speed checks at - Thurlestone School, The Village Pub in Thurlestone, The Sloop at Bantham and the road beside Thurlestone Golf Course. In the first three areas there were no greater than average speed limits recorded. The only place where there were significantly higher speeds was by the Golf Club. Cllr Hadaway has asked him to provide the averages. The next step is for Mr Key to take the information to a SCARF meeting.

304. BUSINESS TO BE DISCUSSED:

a) Joint meeting of local parishes at Withmore Farm - feedback

Cllr Palmer gave an update on meeting regarding the highway working group which had taken place at Malborough on 4th June. There were representatives from West Alvington, Thurlestone and South Huish, and Cllr Mark Long had attended as well. All the parishes were experiencing similar problems, and by getting together and being one voice they will have greater weight and more leverage when discussing problems with Devon CC – road repairs, maintenance contractors, blocked drains, potholes. The councils will approach Devon CC to request a meeting to discuss the issues in depth and to discuss Devon CC long term plans. Cllr Palmer asked if all councillors were agreed that Thurlestone Parish join the group and work together with the other councils and publicising matters as much as possible. All councillors agreed to support the motion and join the group.

b) Dark Skies leaflet update

Cllr Hodges reported on the Dark Skies leaflet. Following discussions at previous meetings on the difficulty of enforcing the dark skies policy it was agreed the Sustainability would produce a dark skies leaflet. Cllr Hodges showed the draft to the meeting. Cllr Hodges said he hoped to have final copy for the next meeting. It will then be circulated to all houses in the parish and publicised in the Village Voice and social media. All members of the council gave their full support to the leaflet and agreed to look into funding to help with printing and Cllr Mark Long said it may be possible to get funding from SHDC as well.

305. PLANNING & ENFORCEMENT (RESPONSE DATES NOTED)

Full details of all applications and Parish Council responses can be found by entering the reference number on the South Hams District Council planning portal

<https://apps.southhams.gov.uk//planningsearchmvc>

1430/24/HHO -9 Parkfield, Thurlestone, TQ7 3NW Householder application for proposed single storey rear extension including roof glazing. 13 June 2024. Ratification of Council decision – Thurlestone Parish Object.

1498/24/HHO - 5 Valleyside, West Buckland, TQ7 3AE - Householder application for replacement conservatory, loft conversion, rear extension to create office, utility and erect new porch. 14 June 2024 **Ratification of Council decision - Thurlestone Parish Object.**

1484/24/HHO - The Dog Watches, Bantham, TQ7 3AN - Householder application for extension & alterations to dwelling. 20 June 2024. **Ratification of Council decision - Thurlestone Parish Object.**

1883/24/HHO- The Coast House, Glebe Field, Thurlestone, TQ7 3NA. Householder application for gabion wall & level changes (retrospective). **18 July 2024. Thurlestone Parish Object.**

1842/24/HHO - 25 Mead Drive, Thurlestone, TQ7 3TA. Householder application for partial demolition of existing Southeast facing conservatory to include new replacement windows and doors with new solid roof and roof lights over with external cladding to new gable. **18 July 2024. Thurlestone Parish Support**

1868/24/PIP - Land At Sx 679 437 West Buckland - Application for permission in principle for construction of 2 dwellings – **12 July 2024. No decision. Site Visit Planned.**

1825/24/TPO - Buckland Park, Bantham - T1: Sycamore - central stem has died following previous storm damage, due to decline and proximity to property tree to be felled. T2: Ash – some crown has torn out, re-pollard to prevent further tear outs damaging the cabin below. T19: Davey Elm continue monitoring, no works currently required. **5 July 2024 Thurlestone Parish Support**

1791/24/LBC – Nuthatch, Thurlestone, TQ7 3NJ - Listed Building Consent for internal and external works. **11 July 2024. Thurlestone Parish Support**

1419/24/FUL - Staff Accommodation, Thurlestone Hotel, Thurlestone, TQ7 3NN. Change of use of staff accommodation to four-holiday lets. **4 July 2024. No decision. Site Visit Planned.**

306. FINANCE & GOVERNANCE Receipts & Payments – Month 4

Councillors agreed to pay: Clerk's Salary. Renewal Of Weebly website – £200.03. INV2669 Thurlestone Village Hall Hire for £12.00. INV2680 – Thurlestone Village Hall Hire for £12.00. £60.00 to A J Hurrell, plumber to unblock gents urinal in public toilets. £200 to unblock drains outside public toilets – Plymouth Drain Services

**Thurlestone Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only**

Cost Centre	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
Administration			0.00 (N/A)	12,798.00	3,366.20	9,431.80 (73%)	9,431.80
Capital Items			0.00 (N/A)			0.00 (N/A)	0.00
Earmarked Reserves			0.00 (N/A)			0.00 (N/A)	0.00
Grounds Maintenance			0.00 (N/A)	1,500.00	300.00	1,200.00 (80%)	1,200.00
Income	38,191.45	21,365.08	-16,826.37 (-44%)			0.00 (N/A)	-16,826.37
Loan Repayment Parish Hall			0.00 (N/A)	6,215.10	3,107.55	3,107.55 (50%)	3,107.55
Parish Events & Associated			0.00 (N/A)	2,050.00	322.00	1,728.00 (84%)	1,728.00
Public Toilets & DAAT			0.00 (N/A)	11,003.00	325.96	10,677.04 (97%)	10,677.04
Repairs & Maintenance			0.00 (N/A)	1,800.00	33.40	1,766.60 (98%)	1,766.60
NET TOTAL	38,191.45	21,365.08	-16,826.37 (-44%)	36,388.10	7,466.11	27,910.99 (78%)	11,084.82
Total for ALL Cost Centres		21,365.08			7,455.11		
V.A.T.					251.18		
GROSS TOTAL		21,365.08			7,706.29		

1 July 2024 (2024-2025)

Thurlestone Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/06/2024		
	Cash in Hand 01/04/2024		38,091.42
	ADD Receipts 01/04/2024 - 30/06/2024		21,365.08
			59,456.50
	SUBTRACT Payments 01/04/2024 - 30/06/2024		7,706.29
A	Cash in Hand 30/06/2024 (per Cash Book)		51,750.21
	Cash in hand per Bank Statements		
	Petty Cash 30/06/2024	0.00	
	Current Account 30/06/2024	23,688.61	
	Deposit Account 30/06/2024	28,061.60	
			51,750.21
	Less unrepresented payments		
			51,750.21
	Plus unrepresented receipts		
B	Adjusted Bank Balance		51,750.21
	A = B Checks out OK		

THURLESTONE PARISH COUNCIL
Draft Minutes of Parish Council Meeting on 1st July 2024

1 July 2024 (2024-2025)

Thurlestone Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

<u>Administration</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
1	Salary				7,500.00	1,396.83	6,103.17
2	HMRC						228.00
3	Hall Hire			240.00		12.00	250.00
4	Stationery & Admin			250.00			400.00
5	Training			400.00			421.33
6	Insurance			1,600.00		1,178.67	35.00
16	ICO Subscription						293.00
17	DALC Subscription			200.00			-93.00
18	SLCC Subscription			55.00		148.00	-93.00
19	Internal/External Audits			400.00		180.00	220.00
24	PAYE Annl Subscription			120.00			120.00
25	Website			250.00			250.00
28	Election Recharge			1,400.00		122.70	1,277.30
33	SCRIBE			348.00			348.00
34	Climate & Ecology						
38	Travel Expenses						
					12,788.00	£3,988.20	8,481.80

<u>Grounds Maintenance</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
13	Grass & Hedge cutting				1,500.00	300.00	1,200.00
					1,500.00	£300.00	1,200.00

<u>Income</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
20	Precept		36,300.00	17,973.50			-18,326.50
21	Bank Gross Interest		15.00	80.90			65.90
22	HMRC Refund		1,376.45	3,310.68			1,934.23
30	REFUND						
31	Localities Grant		500.00				-500.00
			38,181.46	£21,386.08			-18,828.37

<u>Loan Repayment Parish Hall</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
7	Loan Repayments				6,215.10	3,107.55	3,107.55
					6,215.10	£3,107.55	3,107.55

<u>Parish Events & Associated</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
23	Platinum Jubilee				50.00		50.00
27	Wreaths				2,000.00	322.00	1,678.00
37	Coronation Event						
					2,060.00	£322.00	1,728.00

<u>Public Toilets & DAAT</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
8	DAAT Electricity				300.00	25.20	274.80
9	Public Toilets Water				1,800.00	20.50	1,779.50
10	Public Toilets Electricity				800.00	80.26	719.74
11	Public Toilets Cleaning				4,103.00		4,103.00
12	Public Toilet Repairs/Main				4,000.00	200.00	3,800.00
					11,003.00	£326.96	10,877.04

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

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307. DATE OF NEXT MEETINGS

5th Aug, 2nd Sept, 7th October, 4th November, 2nd December.

307. CLOSE OF MEETING

The meeting Closed at. 21.10 pm.

Signed as a true record:

Print Name & Date:

Agenda Items and Updates; where possible please submit to the Clerk one week prior to the meeting to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

Distribution List: Thurlestone Parish Councillors. For Information to: County Cllr R Gilbert, South Hams District Council Salcombe & Thurlestone Ward Councillors, Thurlestone Parish Website: <https://www.thurlestoneparish.co.uk/>

